



**LANCASTER**  
**CITY COUNCIL**

*Promoting City, Coast & Countryside*

# **COUNCIL MEETING**

**Wednesday, 28 September 2022 -  
6.00 p.m.  
Morecambe Town Hall**

*Lancaster City Council welcomes members of the public to attend meetings. However, space in the public gallery is limited to 30 seats due to Fire Regulations. You may prefer to watch the meeting online, using Microsoft Teams; if so, the link is [HERE](#). If you do wish to attend in person and require support in accessing the building, please contact Democratic Services on 01524 582656, or email [democracy@lancaster.gov.uk](mailto:democracy@lancaster.gov.uk)*

Mark Davies,  
Chief Executive,  
Town Hall,  
Dalton Square,  
LANCASTER,  
LA1 1PJ



# LANCASTER CITY COUNCIL

*Promoting City, Coast & Countryside*

Sir/Madam,

You are hereby summoned to attend a meeting of the Lancaster City Council to be held in the Town Hall, Morecambe on Wednesday, 28 September 2022 commencing at 6.00 p.m. for the following purposes:

1. **APOLOGIES FOR ABSENCE**

2. **MINUTES**

To receive as a correct record the Minutes of the Meeting of the City Council held on 27 July, 2022 (previously circulated).

3. **DECLARATIONS OF INTEREST**

To receive declarations by Councillors of interests in respect of items on this Agenda.

Councillors are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 9 and in the interests of clarity and transparency, Councillors should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, Councillors are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

4. **ITEMS OF URGENT BUSINESS**

5. **ANNOUNCEMENTS**

To receive any announcements which may be submitted by the Mayor or Chief Executive.

6. **QUESTIONS FROM THE PUBLIC UNDER COUNCIL PROCEDURE RULE 11**

To receive questions in accordance with the provisions of Council Procedure Rules 11.1 and 11.3 which require members of the public to give at least 3 days' notice in writing of questions to a Member of Cabinet or Committee Chairman.

7. **PETITIONS AND ADDRESSES**

To receive any petitions and/or addresses from members of the public which have been notified to the Chief Executive in accordance with the Council's Constitution.

8. **LEADER'S REPORT** (Pages 5 - 8)

To receive the Cabinet Leader's report on proceedings since the last meeting of Council.

**REPORTS REFERRED FROM CABINET, COMMITTEES OR OVERVIEW AND SCRUTINY**

9. **EXCLUSION OF THE PRESS AND PUBLIC**

Council is recommended to pass the following recommendation in relation to the following item:-

"That, in accordance with Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business, on the grounds that it could involve the possible disclosure of exempt information as defined in paragraph 3 of Schedule 12A of that Act."

Members are reminded that, whilst the following item has been marked as exempt, it is for Council itself to decide whether or not to consider it in private or in public. In making the decision, Members should consider the relevant paragraph of Schedule 12A of the Local Government Act 1972, and also whether the public interest in maintaining the exemption outweighs the public interest in disclosing the information. In considering their discretion Members should also be mindful of the advice of Council Officers.

10. **NO 1. GATEWAY WHITE LUND INDUSTRIAL ESTATE: ROOF CLADDING REFURBISHMENT** (Pages 9 - 40)

Report of Cabinet.

*Published 22<sup>nd</sup> September 2022.*

11. **COMMITTEE SYSTEM WORKING GROUP** (Pages 41 - 45)

Report of the Committee System Working Group

**OTHER BUSINESS**

12. **ALDCLIFFE WITH STODDAY NEIGHBOURHOOD PLAN** (Pages 46 - 178)

Report of the Director of Economic Growth and Regeneration.

13. **ANNUAL TREASURY MANAGEMENT OUTTURN REPORT 2021/22** (Pages 179 - 196)

Report of the Chief Finance Officer

*Published 22 September 2022.*

14. **ALLOCATION OF SEATS TO POLITICAL GROUPS** (Pages 197 - 202)

Report of the Head of Democratic Services

15. **APPOINTMENTS AND CHANGES TO COMMITTEE MEMBERSHIP**

Group Administrators to report any changes to Committee Membership.

16. **QUESTIONS UNDER COUNCIL PROCEDURE RULE 12**

To receive questions in accordance with the provisions of Council Procedure Rules 12.2 and 12.4 which require a Member to give at least 3 working days' notice, in writing, of the question to the Chief Executive.

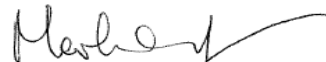
17. **MINUTES OF CABINET** (Pages 203 - 210)

To receive the Minutes of Meetings of Cabinet held 12<sup>th</sup> and 26<sup>th</sup> July, 2022.

18. **MINUTES OF COMMITTEES** (Pages 211 - 243)

To consider the minutes of: -

- a) Audit Committee, 25<sup>th</sup> May 2022
- b) Licensing Committee, 30<sup>th</sup> June 2022
- c) Budget and Performance Panel, 6<sup>th</sup> July 2022
- d) Overview and Scrutiny Committee, 14<sup>th</sup> July 2022
- e) Planning Regulatory Committee, 18<sup>th</sup> July 2022
- f) Licensing Committee, 28<sup>th</sup> July 2022
- g) Planning Regulatory Committee, 15<sup>th</sup> August 2022



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Chief Executive

Town Hall,  
Dalton Square,  
LANCASTER,  
LA1 1PJ

Published on 20<sup>th</sup> September 2022.